

PUREJOIN SwipeSimple B250 Manual



1. Create new user

- Log in to Back office website https://swipesimple.com/sign_in
- Reporting Dashboard > Users > Add new user > Enter email, full name, role and payment devices
- User will receive a temporary password via email.

The screenshot shows the Worldpay Users management interface. The left sidebar contains navigation options under "PAYMENT GATEWAY" (Virtual Terminal, Scheduled Payments, Invoices, Payment Links) and "REPORTING DASHBOARD" (Overview, Transactions, Customers, Item Catalog, Users, Reports, Account Settings, Support Center). The main content area is titled "Users" and includes an "Add New User" button, a search bar, and a table with columns for EMAIL, NAME, ROLE, and DATE CREATED. The table contains two entries: one with role "Admin" and one with role "Member". Below the table is a "Show 10 entries per page" dropdown and pagination controls.

EMAIL	NAME	ROLE	DATE CREATED
User's email display here	User's name display here	Admin	08/23/2023 5:31 PM
		Member	08/30/2023 11:38 AM

2. Check transaction history

- Log in to Back office website https://swipesimple.com/sign_in
 - Reporting Dashboard > Transactions
- TIPS: Can also search by date range. Can export transactions in Excel file

3. Check funding history

- Log in to Back office website https://swipesimple.com/sign_in
- Reporting Dashboard > Reports



4. Download the Swipecard app

5. To find device serial number

- Turn the card reader on using the power button on the side of the device
- Before taking a transaction, the app will scan for available devices, to select your device should find the “Swift XXXX” number which matches your device’s serial number (The XXXX number will match the last four digits of your reader’s serial number, which can be found on the back of the reader)

6. To make a transaction

- Log in to Swipecard app
- Manual the total amount > Check out > Card > Select Reader > Choose your Swift_XXXX > Insert/ Swipe/ Tap card
- After transaction completed, receipt can be email or manual print out from POS

*** To print receipt out from POS, PUREJOIN app > Menu > Settings > Credit Card Processing > EDC change to Stand Alone (After ring up transactions > Pay > Card > this will auto-print out the receipt)

Specifications - Reader Details

Supported Devices	<ul style="list-style-type: none"> • For Android, devices capable of running version 5.0 and above are compatible • For iOS, devices running iOS 9 and above are compatible
Battery Life	<ul style="list-style-type: none"> • On a full charge: <ul style="list-style-type: none"> ○ Over 1,000 transactions ○ Over 1 week in Standby Mode
Charging	<ul style="list-style-type: none"> • Connect Micro USB to computer system or power adapter. A full charge may take up to 2 hours.
Light Indicator	<ul style="list-style-type: none"> • Green light: fully charged • Red light: charging • Blinking Green: processing a transaction • Blinking Red: battery running low